



**ARCHITECTURAL
CONSERVANCY
ONTARIO**

The Architectural Conservancy of Ontario
ANNUAL GENERAL MEETING OF THE MEMBERS
Saturday June 24, 2023 TIME: 10:00 am EDT

Present: Diane Chin (President), Kae Elgie, Deb Crawford, Alex Sostar, David Emberly, Doug Evans, Don Macintosh, Lucille Bish, Marg Rowell, Mayesha Alam, Melissa Shea, Sarah Shepherd, Tammy Dewhirst, Ted Cobean, Dawn Newlands, Catherine Nasmith, Marlee Robinson, Don Holland, Richard Longley, Marie May

Staff: Will Coukell (COO), Alex Mackinnon, and Tai So

1. Welcome

- Chair called the meeting to order at 10:05 am and gave a land Acknowledgement
- No conflicts of interest

2. Approval of Agenda

- No questions and no objections
- Moved by Tammy Dewhirst, seconded by Debra Crawford that the agenda be approved.
CARRIED.

3. Approval of Minutes of 2022 AGM

- Kae Elgie pointed out that in section 6.2 there is a typo
- Moved by Sarah Shepherd, seconded by Marg Rowell that the Minutes of 2022 AGM be approved. CARRIED.

4. Business Arising from the Minutes

- None

5. Reports

5.1 Chair's Report

- Chair said she will stay on for a third year

5.2 Treasurer

5.2.1 Approval of the audited financial statements for 2022

- Kae Elgie asked about the \$200 000 'Donation to charitable organization' expense, the COO responded that it was for the Port Hope Opera House
- Richard Longley asked about the 'Deficiency of Revenues Over Expenses', the COO responded that the Finance Committee is looking into it and said that there is not enough income and fundraising is difficult since Covid-19

- Dawn Newlands asked why there was no income from fundraising, the COO responded that the amount was small, and it was netted out
- Catherine Nasmith commented that ACO has received bequest that have been significant, we just don't know when donations will come

Moved by Sarah Shepherd, seconded by Catherine Nasmith that the audited financial statements for 2022 be approved. CARRIED.

5.2.2 Appointment of the auditor for 2023 audit

- There were no questions and no objections

Moved by Catherine Nasmith, seconded by Kae Elgie that the appointment of Vloet and Kan LLP as auditor for the 2023 audit be approved. CARRIED.

5.3 COO's Report

- COO said that is the second time that the AGM was done on time and ACO is under contract with CRA

6. Election of Board

6.1 Nominating Committee Report

- The Governance and Nominating Committee proposes that the following members constitute the Executive Committee of the ACO Board of Directors for 2023-2024.

Chair: Diane Chin

Vice Chair: Deb Crawford

Treasurer: Eben Rawluk

Corporate Secretary: Sarah Shepherd

Director, NextGen: Alex Sostar

Directors-at-large: Dawn Newlands, Doug Evans, Ian Worté and Marlee Robinson

Moved by: Richard Longley

Seconded by: Catherine Nasmith

There were no questions and no objections

Approved: CARRIED.

6.2 Election of new members of the Board

Moved by: Kae Elgie

Seconded by: Tammy Dewhirst

There were no questions and no objections

Approved: CARRIED.

6.3 Motion of Thanks

That the ACO board and membership extend its deep gratitude and appreciation to Bill Greaves for his four years of very active participation on the ACO Board of Directors Executive Committee.

Following up on his nomination of Ontario Place for the World Monuments Fund 2020 Watch List -- a successful nomination which placed Ontario Place in the ranks of the Sacred Valley of the Incas and Easter Island, and brought worldwide attention to the importance of this Modernist icon, Bill has guided ACO's advocacy on behalf of Ontario Place. Since 2019, he has chaired ACO's ad hoc committee on Ontario Place, worked with Ontario Place for All, the Daniels Faculty of Architecture, Landscape and Design at University of Toronto, and World Monuments Fund to create the very successful Future of Ontario Place Project in 2020-2021, and guided ACO's many meetings and consultations with provincial staff, City of Toronto staff, municipal and provincial politicians. We hope Bill will continue to contribute his expertise and leadership skills to ACO on this important file. We learn so much through him.

Bill also recently convened an ad hoc committee to look at ACO's Social Media policy. The committee successfully engaged ACO Board members from across the province in drafting a policy, and even more ACO members from almost all of ACO's branches, as well as ACO staff, in reviewing it. It was a good example of Board-staff- membership collaboration, and showed the importance of such an approach.

Moved by: Kae Elgie

Seconded by: Tammy Dewhirst

There were no questions and no objections

Approved: CARRIED.

6.4 Motion of Thanks

That the ACO Board and membership extend its deep gratitude and appreciation to Kae Elgie for her work on the Board and Directors Executive Committee.

Kae became treasurer of ACO North Waterloo Region Branch in 2009.

She was President of North Waterloo from 2012 until 2017 during which time the Branch launched its online Directory of Heritage Practitioners, organized numerous presentations to local municipal councils, arranged several educational events and lecture series and doubled branch size to just under 100 paid-up members.

Attending ACO's 2014 Annual General Meeting when no financial statements were available, due to the absence of the Treasurer, Kae became alarmed at the state of ACO's organizational affairs.

She got involved in the task force undertaking ACO's organizational and operational review, participated in hiring ACO's first Chief Operating Officer, and joined the Provincial Executive in 2016 as founding Chair of ACO's HR Committee.

As an active Executive Committee member, Kae has provided input into ACO's By-law revision, 2018 -2022 Strategic Plan, Board Handbook, ACO Members Guide to the Ontario Land Tribunal and court proceedings, and a multitude of internal and heritage advocacy actions.

As Past Chair she has led the ACO's Governance and Nominating Committee. Kae's final term ends at this meeting. We thank Kae for her extraordinary efforts for ACO and for heritage in Ontario.

Moved by: Deb Crawford

Seconded by: Tammy Dewhirst

There were no questions and no objections

Approved: CARRIED.

7. Bylaws

To change 2.1 a) Elected Directors to read:

Four (4) individuals elected by the Members to the roles of Chair, Vice-chair, Treasurer, Corporate Secretary and seven (7) Directors-at-large. One member at large will be elected by the NextGen group and will represent the NextGen on the Board of Directors.

Moved by: Kae Elgie

Seconded by: Richard Longley

There were no questions and no objections

Approved: CARRIED.

8. New Business

- Richard Longley asked to have an award reinstated at the ACO Awards, the Chair will bring it to the Board meeting and asked Richard to email her more information
- Richard Longley will send email to the Chair about Interventions to Protect
- Marg Rowell asked what to do with the '80 for 80' books, the COO said to offer them as gifts

9. Adjournment of business meeting

- Chair moved adjournment at 11:06 am, seconded by Kae Elgie